



**INVITATION FOR TENDER**  
**FOR**  
**PROVISION OF COURIER SERVICES**

**TENDER NO. AB/2026/NCS/14**

**FEBRUARY, 2026**

## List of Abbreviations

MD	Managing Director
AB	Azania Bank
Cap	Chapter
CC	Conditions of Contract
FY	Financial Year
GCC	General Conditions of Contract
GPN	General Procurement Notice
ICT	International Competitive Tendering
IFT	Invitation for Tenders
ITT	Instruction to Tenderers
JV	Joint Venture
JVCA	Joint Venture, Consortium, or Association
MAT	Most Advantageous Tender
NCT	National Competitive Tendering
PE	Procuring Entity
PPAA	Public Procurement Appeals Authority
PPRA	Public Procurement Regulatory Authority
STD	Standard Tender Document
SCC	Special Condition of Contract
TDS	Tender Data Sheet

**TENDER CHECKLIST TO BE ATTACHED WITH THE TENDER DOCUMENT**

The following documents should be provided for a bid to be valid. Bidders are asked to supply and tick off the following information. Failure to provide any of the stated documents may result in the bid being considered noncompliant and rejected:

<b>No.</b>	<b>Particulars of Completed Tender Documents</b>	<b>Status of Submission (Tick )</b>	<b>Ref. Page No.</b>
1.	Proof of document purchase		
2.	Dully signed, filled and stamped Form of Tender		
3.	Power of Attorney		
4.	Dully filled and signed Tender securing declaration		
5.	Certificate of Company incorporation/registration		
6.	Tax Clearance Certificate from TRA Valid to 31 <sup>st</sup> December 2025		
7.	Valid and Relevant Business license		
8.	Independently reviewed/audited Financial statements for the past two years of 2024 &2025		
9.	Evidence of up to four (4) years of experience in provision of courier services (5 Marks for each year)		
10.	List of major clients (reputable organizations) to which the company has done similar work, with current recommendation letter		
11.	Insurance covers		
12.	Proof of operations/network coverage in major town in Tanzania		
13.	Provide list of at least 3 vehicles and 5 motor cycles available to carry out task.		
14.	Price Schedule		

**Signature of Bidder: -**

**Name: -**

**Telephone No.: -**

**SECTION I: INVITATION FOR TENDERS**



**AZANIA BANK PLC**

**TENDER NO. AB/2026/NCS/14**

**FOR**

**PROVISION OF COURIER SERVICES INVITATION**

**FOR TENDERS**

**Date: 16<sup>th</sup> February 2026**

1. This Invitation for Tenders follows the General Procurement Notice for provision of courier services that appeared in the Mwananchi newspaper of 14<sup>th</sup> February, 2026.
2. The Azania Bank Plc has set aside some funds and it intends to apply part of the proceeds of this fund to cover eligible payment under the contract for the **Provision of Courier Services**.
3. The Azania Bank now invites tenders from eligible Sole Proprietor Local, Company Local, Manufacturer Local, Partnership Local and Special Group for the **Provision of Courier Services**.
4. Tendering will be conducted through the National Competitive Tendering method specified in the Public Procurement Regulations.
5. A complete set of Tendering Documents in English language and additional sets may be obtained by Tenderers through Azania Bank website <https://azaniabank.co.tz/> select **"Tenders"** OR <https://azaniabank.co.tz/tenders/> upon payment of non-refundable participation fee of **Tshs 100,000.00** payable to **Account number:** LI145065; **Account Name:** Miscellaneous Credit at any Azania Bank branch.

6. Interested eligible tenderers may obtain further information from and inspect the Bidding Documents (uploaded in the Azania Bank website) or at the office of the **Procurement Management Unit, Azania Bank, P.O Box 32089 at Mwasilano Tower Building-Ubungu, Ground floor Office** from 08:30 am to 4:00 pm on Mondays to Fridays inclusive except on public holidays.
7. All tenders must be accompanied by a Tender Securing Declaration in the format provided in the tendering document.
8. Completed Tender Document, “Original and copy” enclosed in plain sealed envelope, marked with the Tender Number and Lot Number shall be addressed to: -

**Procurement Management Unit,  
Azania Bank Plc  
P.O Box 32089, Dar es Salaam**

and be submitted at Azania Bank PSSF Tower, Ground Floor along Sam Nujoma Road, Dar es Salaam, so as to be received on or before Monday, 09th March, 2026 at 02:00 p.m.

**All Documents must be serialized/paginated.**

9. Applications will be opened immediately thereafter in the presence of the applicants or their representatives who choose to attend the opening at PSSF **Tower, on Monday, 09<sup>th</sup> March, 2026 at 02:00 p.m.**
10. Late Tenders portion of Tenders, Tenders not received, Tenders not opened at the Tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

**The Managing Director  
Azania Bank Plc  
P.O Box 32089  
Dar es Salaam, Tanzania**

## **SECTION II: INSTRUCTION TO TENDERERS**

Instruction to Tenderers to be used for this Tender shall be the Instructions to Tenderers (ITT) for the Standard Tender Document for Procurement of Non- Consultancy Services prepared by the Public Procurement Regulatory Authority available on PPRA's Website [www.ppra.go.tz](http://www.ppra.go.tz)

**SECTION III: TENDER DATA SHEET**

### Tender Data Sheet (TDS)

TDS Clause Number	ITT Clause Number	Amendments of, and Supplements to, Clauses in the Instruction to Tenderers
<b>A. Introduction</b>		
1.	1.1	Name of Procuring Entity: <b>Azania Bank Plc</b> The subject of procurement is: <b>Provision of Courier Services</b>  Tender No. <b>AB/2026/NCS/14</b>
2.	1.2	Expected period to provide the service(s): <b>One (1) year from contract signing date that is subject to extension for another two terms based on satisfactory performance. Each term will be determined by quarterly performance evaluation from which the annual pass mark will be 70% and above.</b>
3.	2.1	Name of Project: <b>Provision of Courier Services</b>
		Name of procuring entity/ institution: <b>Azania Bank Plc</b>
		Financial Year: <b>2026</b>
		Name of Project: <b>Provision of Courier Services</b>
		The loan/ credit number: <b>N/A</b>
4.	2.2	Name of financing institution: <b>Azania Bank Plc</b>
5.	3.1	Maximum number of members in the joint venture, consortium or association shall be: <b>N/A</b>
6.	6.3	The site visit and pre-Tender meeting shall be held on: <b>N/A</b>
<b>B. Tendering Documents</b>		
7.	7.2	The number of copies to be returned is <b>one original and one copy</b>
8.	8.1	The address for clarification of Tendering Documents is <u>tenders@azaniabank.co.tz</u> <b>Period to respond to request for clarification is three days</b>

<b>C. Preparation of Tenders</b>		
<b>9.</b>	<b>10.1</b>	The language of all correspondences and documents related to the Tender is: <b>English</b>
<b>10.</b>	<b>11.1(h)</b>	In addition to the documents stated in ITT 11, the following documents must be included with the Tender; <ul style="list-style-type: none"> <li>• Certificate of Incorporation/Registration</li> <li>• TIN &amp; VAT Certificates</li> <li>• Valid and Relevant Business License</li> <li>• Current Tax Clearance Certificated from TRA</li> <li>• Notarized Power of Attorney</li> <li>• Tender Securing Declaration</li> <li>• Form of integrity</li> <li>• Form of Tender</li> </ul>
<b>11.</b>	<b>14.4</b>	Rates and price quoted by the Tenderer subject to adjustment during the performance of the contract <b>N/A</b>
<b>12.</b>	<b>15.1</b>	For inputs to the services which the Tenderer expects to provide within Tanzania, <b>prices shall be quoted in Tanzania Shillings</b>
<b>13.</b>	<b>15.2</b>	The rates of exchange to be used by the Tenderer shall be those established by the Bank of Tanzania <b>N/A</b>
<b>14.</b>	<b>16.1</b>	The Tender Validity Period shall be <b>120 days</b> after the deadline for Tender submission specified in the Tender Data Sheet.
<b>15.</b>	<b>17.1</b>	A Tender Securing Declaration form shall be filled by the Tenderer
	<b>17.3</b>	Another Form of Tender Security is the Tender Securing Declaration
<b>16.</b>	<b>18.1, 18.2, 18.3</b>	Alternative tenders to the requirements of the Tendering Documents <b>will not</b> be permitted
<b>17.</b>	<b>19.1</b>	The number of copies of the Tender to be completed and returned shall be <b>one original and one copy</b>
	<b>19.2</b>	Written form of authorization of the signatory of tender shall be <b>Notarized power of attorney</b>

<b>D. Submission of Tenders</b>		
<b>18.</b>	<b>20.2</b>	Tenders shall be submitted at: <b>Azania Bank Plc</b> <b>PSSSF Tower Building, Ground Floor</b> <b>Along Sam Nujoma Road</b> <b>P.O. Box 32089 Dar es Salaam</b>
<b>19.</b>	<b>21.1</b>	The deadline for submission of tenders shall be: <b>Time: 02:00 p.m.</b> <b>Day: Monday</b> <b>Date: 09<sup>th</sup> March, 2026</b>
<b>E. Opening and Evaluation of Tenders</b>		
<b>20.</b>	<b>24.1</b>	The Tender opening shall take place at: Street address: <b>Azania Bank - Sam Nujoma Road,</b> Building/Plot No. <b>PSSSF Tower</b> Floor/Room No. <b>Ground Floor</b> Country: <b>Tanzania</b> Day: <b>Monday</b> Date: <b>09<sup>th</sup> March, 2026</b> Time : <b>02:00 p.m.</b>
<b>21.</b>	<b>24.3</b>	Other details to be announced during Tender opening are: <b>N/A</b>
<b>22.</b>	<b>28.3</b>	Criteria for Tender evaluation shall be; <b>1. Preliminary Evaluation</b> During preliminary evaluation PE will check the eligibility criteria by looking on the following; <ul style="list-style-type: none"> <li>• Proof of Document Purchase</li> <li>• Certificate of Incorporation/Registration</li> <li>• TIN &amp; VAT Certificates</li> <li>• Valid and Relevant Business License</li> <li>• Current Tax Clearance Certificated from TRA</li> <li>• Notarized Power of Attorney</li> <li>• Tender Securing Declaration</li> <li>• Form of Tender</li> <li>• Audited accounts for the last two years 2024 &amp; 2025</li> </ul>

		<p><b>2. Technical Evaluation (100 total points)</b></p> <ul style="list-style-type: none"> <li>• Evidence of up to four (4) years of experience in provision of courier services (5 Mark for each year)</li> <li>• Provide list of at least 3 vehicles and 5 motor cycles etc. available to carry out task (attach log books as proof of ownership) (5 mark for each vehicle and 1 mark for each motor cycle)</li> <li>• List of 3 current clients (reputable Organization) with current recommendation letters 3 clients or more - (10 marks), 2 clients - (5 marks), 1 client (2 marks)</li> <li>• Proof of operations / network coverage in major town in Tanzania More than 5 towns (20 marks)  Others pro-rated (4 marks for each town) for a maximum of 5 towns</li> <li>• Provide extent of liability <ul style="list-style-type: none"> <li>• Work injury benefits insurance (5 marks)</li> <li>• Professional indemnity (5 marks)</li> <li>• Goods in transit (5 marks)</li> </ul> </li> <li>• Provide organization structure to include <ul style="list-style-type: none"> <li>a) Management and supervisory structure (5 marks)</li> <li>b) Staff complement – Number of permanent staff (5 marks)</li> </ul> </li> <li>• Provide physical address of office premises (5 marks) Minimum Technical Score 70% to qualify for Financial evaluation</li> </ul> <p><b>3. Financial Evaluation</b></p> <p>Tenderer’s who score less than 70% shall not be considered for financial evaluation. The winning firm shall be the firm meeting the minimum score (70% and above) and with the lowest cost (VAT inclusive).</p>
--	--	---

<b>23.</b>	<b>30.1</b>	The currency that shall be used for Tender evaluation and comparison purposes to convert all Tender prices expressed in various currencies is <b>Tanzania Shilling</b> The source of exchange rate shall be: <b>N/A</b>
	<b>30.2</b>	The date of exchange rate shall be: <b>The date of tender opening</b>
<b>24.</b>	<b>32.1</b>	Domestic service providers <b>will not</b> receive a margin of preference in Tender evaluation.
	<b>32.5</b>	The margin of preference applicable shall be <b>N/A</b>
<b>F. Award of Contract</b>		
<b>25.</b>	<b>38.1</b>	Percentage for quantity increase or decrease is <b>15 %</b> of the contract sum
<b>26.</b>	<b>41.1</b>	Amount of Performance Security shall be: <b>0%</b>
<b>27.</b>	<b>42.1</b>	The Advance Payment shall be limited to <b>N/A</b>
<b>28.</b>	<b>43.1</b>	The Adjudicator proposed by the Procuring Entity is <b>Court of Law</b>
		The hourly fee for this proposed Adjudicator shall be <b>N/A</b>
<b>G: REVIEW OF PROCUREMENT DECISIONS</b>		
<b>29.</b>	<b>47.1</b>	Address to Submit complaints for administrative review: <b>Managing Director</b> <b>Azania Bank Plc</b> <b>P.O Box 32089</b> <b>Dar es Salaam</b>

#### **SECTION IV: GENERAL CONDITIONS OF CONTRACT**

The General Conditions of Contract to be used for this Tender shall be the General Conditions of Contract for the Standard Tender Document for Procurement of Non-Consultancy Services prepared by the Public Procurement Regulatory Authority available on PPRA's Website [www.ppra.go.tz](http://www.ppra.go.tz).

**SECTION V: SPECIAL CONDITIONS OF CONTRACT**

### Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

SCC Number	GCC Number	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
<b>A. General Provisions</b>		
<b>1.</b>	<b>1.1(a)</b>	The Adjudicator is <b>Court of Law</b>
	<b>1.1(b)</b>	Activity schedule <b><i>Provision of Courier Services</i></b>
	<b>1.1(c)</b>	The Arbitrator is <b>Court of Law</b>
	<b>1.1(d)</b>	The completion date is <b>One (1) year from contract signing date that is subject to extension for another two terms based on satisfactory performance. Each term will be determined by quarterly performance evaluation from which the annual pass mark will be 70% and above.</b>
	<b>1.1(e)</b>	The contract name is <b><i>Provision of Courier Services</i></b>
	<b>1.1(l)</b>	The Employer is <b>Azania Bank Plc</b>
	<b>1.1(s)</b>	The Member in Charge is <b>Director of Operations</b>
	<b>1.1(v)</b>	The Service Provider is <b>to be known later</b>
	<b>1.1(z)</b>	The works to be performed by the service provider <b><i>Provision of Courier services</i></b>
<b>2.</b>	<b>2.1</b>	The law that applies to the Contract is <b>the law of Tanzania</b>
<b>3.</b>	<b>4.1</b>	The language is <b>English</b>

4.	5. 1	<p>The addresses are:  <b>Employer:</b>  Managing Director,  Azania Bank Plc,  P.O. Box 32089  Dar es Salaam</p> <p><b>Service Provider: To be Known after Award</b></p>
5.	7.1	<p>The Authorized Representatives are:   For the Employer: <b>Director of Operations</b>   For the Service Provider: <b>To be Known later</b></p>
<b>B. Commencement, Completion, Modification, and Termination of Contract</b>		
6.	9.1	<p>Schedule of other Services <b>as per the schedule of activity/requirement in section VI</b></p>
7.	11.1	<p>The date on which this Contract shall come into effect is  <b>immediate after signing the contract</b></p>
8.	112.2	<p>The Starting Date for the commencement of Services is  <b>immediate after signing the contract</b></p>
9.	13.1	<p>The Intended Completion Date is <b>One (1) year from contract signing date that is subject to extension for another two terms based on satisfactory performance. Each term will be determined by quarterly performance evaluation from which the annual pass mark will be 70% and above.</b></p>

<b>C. Obligations of the Service Provider</b>		
<b>10.</b>	<b>18.3 (c)</b>	<p>Give the list of other activities which the personnel of service providers should not engage in:</p> <ul style="list-style-type: none"> <li><b>i. Internal Affairs of the Bank's Operations</b></li> <li><b>ii. Use of documents which were obtained as part of the work performance for other purposes without prior approval of the Employer</b></li> <li><b>iii. Leak of information without prior approval of the Employer</b></li> </ul>
<b>11.</b>	<b>20.1</b>	<p>The risks and coverage by insurance shall be:</p> <ul style="list-style-type: none"> <li>(i) Third Party motor vehicle - <b>N/A</b></li> <li>(ii) Third Party liability -<b>N/A</b></li> <li>(iii) Employer's liability and workers' compensation <b>N/A</b></li> <li>(iv) Professional liability - <b>N/A</b></li> <li>(v) Loss or damage to equipment and property - <b>N/A</b></li> </ul>
<b>12.</b>	<b>23.4</b>	<p>Other Measures for HIV-Aids awareness programme: <b>N/A</b></p>
<b>13.</b>	<b>24.1(d)</b>	<p>The other actions requiring the employer's prior approval are. <b>N/A</b></p>
<b>14.</b>	<b>26.1</b>	<p>Restrictions about future use of documents submitted by Service Providers: <b>No Restriction shall be provided to the Employer;</b></p> <p>The service provider shall be liable for any other part involved in the production of the jingle</p>

15.	27.1	<p>The liquidated damages rate is <b>0.10% of Contract price per day</b></p> <p>The maximum amount of liquidated damages for the whole contract is <b>10% of the final Contract Price.</b></p> <p>The percentage of the cost of having a Defect corrected to be used for the calculation of Lack of Performance Penalty/(ies) is <b>10%</b></p>
16.	28.1	<p>Performance Security shall be: <b><i>N/A. However, the successful bidder shall be required to adhere to Service Level Agreement (SLA) agreed upon during the contract signing</i></b></p> <p>The amount of Performance Security, as a percentage of the Contract Price shall be: <b><i>N/A</i></b></p>
<b>D. Obligations of the Employer</b>		
<b>E. Payments to the Service Provider</b>		
18.	35.1(a)	The amount in local currency is <b>to be known after award</b>
19.	35.1(b)	The amount in foreign currency or currencies is <b>N/A</b>
20.	37.1	<p>Payments shall be made according to the following schedule:</p> <ul style="list-style-type: none"> <li>• . Payment will be made monthly after billing and upon submission of invoice and confirmation.</li> </ul>
21.	38.1	Payment shall be made <b>within 28 calendar days</b> of receipt of the invoice and the relevant documents specified in <b>GCC 37</b> , and within 60 days in the case of the final payment.
22.	39.1	Price adjustment <b>is not applied</b> in accordance with GCC 39.
<b>F. Settlement of Disputes</b>		

<b>23.</b>	<b>44.3</b>	The Adjudicator is <b>Court of Law</b> The designated Appointing Authority for a new Adjudicator is <b>N/A</b>
------------	-------------	---

**SECTION VI: SHEDULE OF REQUIREMENT AND PRICE SCHEDULE**

**PROVISION OF COURIER SERVICES**

NO.	Weights in Kg	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	
	From Dsm to-	Dsm	Zanzibar	Pwani	Moro	Dom	Singida	Tabora	Shy	Simiyu	Geita	Mwz	Mara	Klm	Arsh	Tanga	Manyr	Mtw	Lindi	Ruvuma	Mbeya	Songwe	Iringa	Njombe	Rukwa	Katavi	Kig	Kag	
1	0.001-0.500																												
2	0.501-1.000																												
3	1.001-1.500																												
4	1.501-2.000																												
5	2.001-2.500																												
6	2.501-3.000																												
7	3.001-3.500																												
8	3.501-4.000																												
9	4.001-4.500																												
10	4.501-5.000																												
11	5.001-5.500																												
12	5.501-6.000																												
13	6.001-6.500																												
14	6.501-7.000																												
15	7.001-7.500																												
16	7.501-8.000																												
17	8.001-8.500																												
18	8.501-9.000																												
19	9.001-9.500																												
20	9.501-10.000																												
	<b>TOTAL</b>																												
	<b>NB: The total Cost is only for comparison purposes</b>																												

## **SECTION VII: TECHNICAL REQUIREMENTS**

### **7.1 General Requirements**

**The successful bidder will be expected to comply with the following:**

**A. The Service**

Courier services for the parcels will be provided from the Bank to branches and/or other organizations located within the country.

**B. Area of coverage**

The whole country.

**C. The services details**

The parcels packaged are to be subjected to conditions that should cover inter alia:

i. The parcels are to be picked and dropped at the Bank's Head Office located at the City of Dar es Salaam each working day save for weekends and public holidays.

ii. The parcels are to be picked by the service provider from the client offices upon notification of the availability of parcels earmarked

iii. The parcel collected from the client's offices are to be delivered to various local destinations as specified.

iv. A service level agreement or schedule on pick-up (collection) and delivery times to be done and be mutually agreed upon by the two concerned parties.

v. Train or induct the mail services personnel on how to package the parcels earmarked for dispatch through the Courier Service.

vi. Documentation on items collected and delivered (forwarded) be done in form of waybills, etc.

vii. Billing for services rendered to be done at the beginning of every month for the courier services rendered in the previous month.

viii. Insurance to mitigate against any loss or damage be included.

ix. Confidentially be a key factor in the channeling of the mail and parcels under the service.

x. The service provider is expected to observe due care in the provision of this essential service.

xii. The charges per items should be classified per weight and per destination (specified as Zones)

**D. Other details**

Include any other detail that may be crucial in ensuring a seamless service throughout the service contract period.

**SECTION VIII: FORMS OF TENDER**

## **1.0 Form of Agreement**

The Contract Forms to be used for this Tender shall be the Contract Forms prepared by the Azania Bank Legal Department for review by both parties.

**2.0 Form of Tender**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To: *[name and address of procuring entity]*

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda No.....  
*[Insert numbers if any]*.....the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide required services/works/goods under this tender in conformity with the said tender documents for the sum of ..... *[total tender amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.
2. We undertake, if our Tender is accepted, to provide the required services in accordance with the conditions of the tender.
3. We agree to abide by this Tender for a period of.....days *[number of days]* from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us. Subject to signing of the Contract by the parties.
5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this \_\_\_\_\_ day o f \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign tender for an on behalf of \_\_\_\_\_

**SECTION IX: FORMS OF SECURITY**

**Form: Tender Securing Declaration**

*[The Tenderer shall fill in this Form in accordance with the instructions indicated]*

Date: *[insert **date** (as day, month and year)]*

Tender No.: *[insert **number of tendering process**]*

Alternative No.: *[insert **identification No if this is a Tender for an alternative**]*

To: *[insert **complete name of Procuring Entity**]*

We, the undersigned, declare that:

We understand that, according to your conditions, tenders must be supported by a Tender-Securing Declaration.

We accept that we will automatically be suspended from being eligible for tendering in any contract with the Procuring Entity for the period of time as determined by the Authority if we are in breach of our obligation(s) under the tender conditions, because we:

- (a) have withdrawn our Tender during the period of Tender validity specified in the Form of Tender;
- (b) does not accept the correction of errors in accordance with the Instructions to Tenderers (hereinafter “the ITT”) of the IFT
- (c) having been notified of the acceptance of our Tender by the Procuring Entity during the period of Tender validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the ITT.

We understand this Tender Securing Declaration shall expire if we are not the successful Tenderer, upon the earlier of (i) our receipt of your notification to us of the name of the successful Tenderer; or (ii) twenty-eight (28) days after the expiration of our Tender.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of

*[insert legal capacity of person signing the Tender Securing Declaration]*

Name: *[insert **complete name of person signing the Tender Securing Declaration**]*

Duly authorized to sign the Tender for and on behalf of: *[insert **complete name of Tenderer**]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert **date of signing**]*

Corporate Seal (where appropriate)

*[Note: In case of a Joint Venture, the Tender Securing Declaration must be in the name of all partners to the Joint Venture that submits the tender]*